



MINUTES OF THE MEETING HELD AT
CHAMBERLAYNE COLLEGE FOR THE ARTS

Thursday 9th March at 4pm

GOVERNORS' FULL GOVERNING BODY MEETING

Governors Present: Phil Hand, Peter Nicol-Harper, Nick Giles, Mark Jennings, Dawn Broomfield, Rachael Adams

Apologies: Mike Dant, Wyn Jeffery

Also attending: Abigail Shacklock (Clerk), Jo Cassey (LA)

Item		Action
001	<p>Election of the Chair</p> <p>After following due process, governors agreed to elect Phil Hand to be Chair of the Governing Body.</p> <p>PH took over as Chair of the meeting. He paid tribute to the previous Chair, Maureen Tomlinson, who he felt had done a great job under increasing negativity and pressure.</p> <p>PH informed governors that MT had been required to deal with very hard decisions in her last few months as Chair. She had been wrongly advised that, due to confidentiality, she was unable to share her workload or the nature of her workload with any other governor. PH stressed that no governor should have to deal with any issue on their own, in isolation from all other members of the governing body.</p> <p>All present agreed that they wanted to ensure appropriate thanks are sent on to MT and other governors who have resigned. This was discussed further under agenda items 002 and 008.</p>	
002	<p>Election of Vice Chair</p> <p>Following the election of Phil Hand as Chair of the governing body, the acting Chair (Peter Nicol-Harper) resumed his role as Vice Chair.</p>	
003	<p>Welcome, Introduction, Apologies and Declarations of Interest</p> <p>The Clerk advised of apologies (Mike Dant and Wyn Jeffery).</p> <p>The Clerk advised governors of recent resignations: Maureen Tomlinson, Mark Stocker, Sally Sproul and Richard Collett. The reasons for MT's and MS's resignations had been previously circulated via email.</p> <p>SS cited work commitments as the reason behind her resignation. RC has recently become a father. Both thanked all at Chamberlayne for their support and wished the College the best for the future. Both felt that they are unable to commit the time that is now required to be a school governor.</p>	
004	<p>Ofsted update</p> <p>The confidentiality of Ofsted's assessment of the College and the draft report was stressed by NGI and JC. Governors confirmed that they understood that the content of the Ofsted report was not to be discussed outside of this meeting.</p> <p>The draft report was circulated to governors.</p> <p>Governors agreed that there were no surprises in the draft report – it was consistent with what NGI had reported to them since he had started in post. They agreed with the findings and the overall assessment.</p>	



	<p>NGI advised of areas in the report that he felt were factually incorrect and that he would be querying with Ofsted. Governors agreed.</p> <p>Governors discussed when the report was likely to be published and how the findings would be communicated to stakeholders. JC advised that she would discuss this more under her agenda item (agenda item 005)</p>	
005	<p>Future of the Governing Body JC recapped on the LA's recent involvement with the school.</p> <p>JC noted the recent governor resignations. She stressed the commitment that would be required from the remaining 8 governors and that if any governor was unable to give the time required to the role that now was the time to re-consider their position.</p> <p>JC described what was likely to happen once Ofsted's report was made public. Until due process is gone through, Chamberlayne will remain under the LA's control. JC also discussed the IEB process.</p> <p>JC explained the importance of communications with stakeholders including parents, staff and students and that she would be working with NGI and the Chair to devise a communication plan.</p> <p>JC stressed the respect she has for the governors at Chamberalyne and how she is grateful to them. JC also stressed the importance of all parties being open, honest and acting with integrity going forward. All governors agreed with the importance of being open and honest and acting with integrity.</p> <p>Governors raised concerns around the recruitment of a permanent Headteacher, and the financial position of the School. JC agreed that these issues needed resolving and that she would now work closely with the new Chair and the acting Headteacher.</p> <p><i>JC and PH left the meeting at 5.00pm. PNH took over as Chair of the meeting. RA joined the meeting. RA was shown a copy of the draft Ofsted report. The confidential nature of its contents were explained to her. RA confirmed that she understood.</i></p> <p>Governors re-iterated the importance of being open and honest and discussed if they could be given clarity as to whether the FGB was likely to be disbanded and replaced with an IEB. Governors stressed that they would support this decision if it was in the best interest of the College. If it is in the best interest of the College governors feel the change should happen very quickly so that the IEB can take the decisions required to effectively support the Acting Headteacher.</p> <p>Action: Governors to press the LA for a decision on their future, and whether the role of Headteacher can be advertised by April 2017.</p>	PH – next FGB
006	<p>Proposed governor focus between now and the end of term</p> <p>Governors noted that, with RC's resignation, there was now no designated safeguarding governor. Action: Governors to consider if they would be willing to fill this position.</p> <p>Governors noted that the SFVS requires completion and ratification by the FGB before the end of March 2017. Governors discussed the best way to progress this and</p>	All – next FGB



	<p>agreed to ask PH if he could come into the College during March to go through the SFVS with the Business Manager. Action Clerk to ask PH if he can complete the SFVS with the Business Manager.</p> <p>Governors felt that it was important that all eight of them met at the earliest opportunity to discuss: Headteacher's recruitment, school finances, SFVS; the safeguarding role. It was agreed that governors would no longer meet on the 23rd March as they were not all available. Action: Clerk to find a date and time for the next FGB that all governors can attend. Action: Clerk to cancel the training arranged for the 23rd.</p> <p>Governors felt it was important that they have more clarity on their position by the time of the next FGB - PH should have met with JC by then.</p>	<p>Clerk 13 03 17</p> <p>Clerk 14 03 17</p>
	<p>Approval of previous minutes and matter's arising</p> <p>PNH was not present at the last FGB so was unable to approve the minutes. Action: PH approve minutes in the next FGB.</p>	<p>PH – Next FGB</p>
	<p>AOB</p> <ul style="list-style-type: none"> • DB has raised £250 sponsorship for Rock challenge. • NGI advised attendance has improved. • Governors agreed to schedule a social/leaving event for governors who have recently resigned once they know the date of the next FGB. 	
	<p>The meeting concluded at 1725</p>	