



Our Ref: 061 1819

Date: 13th June 2019

Dear Parent/Carer

RE: Transition 2nd and 3rd July 2019

My Head boy and Head girl and I have written to you previously welcoming you and your child to Chamberlayne but as the summer holidays grow closer, I thought it would be beneficial to contact you again with some more specific information.

All Southampton secondary schools offer a transition period the week commencing 1st July. Here at Chamberlayne we are looking forward to seeing your child on Tuesday the 2nd July and Wednesday 3rd July. We are also looking forward to meeting you, if possible, at 3.00pm on Wednesday 3rd July where I shall address Year 6 parents and key staff will be available to answer any queries or concerns that you may have.

Key staff:

Mrs Moss: Head of Year 7 Character and Culture – Main point of contact

Kelly.moss@chamberlayne.org

Ms Keyse: Associate Headteacher – responsible for teaching and learning and the curriculum

Victoria.keyse@chamberlayne.org

Ms Pearson: Business and Finance Manager – responsible for finance, facilities, catering, free school meals and uniform grant applications Elaine.pearson@chamberlayne.org

Mr Toone: Assistant Headteacher – responsible for personal development and student welfare

billy.toone@chamberlayne.org

Mrs Thompson: Director of Special Educational Needs and Disabilities

Lisa.thompson@chamberayne.org

The aim of transition is to alleviate anxieties about starting secondary school through starting to build strong, positive relationships with other students and staff and for us to understand any specific individual needs that students may have. A brief outline of the day is as follows:

Tuesday 2nd July: arrive at 8.25 am at the main entrance on Tickleford Drive where Year 10 Student Leaders will meet students and take them to the main hall. You will be able to talk with key staff and share any important information or your concerns at this point.





Students will be provided with a choice of meals, including a vegetarian and a halal option alongside a drink, at lunch time, free of charge. Alternatively, they may rather bring a packed lunch for themselves which they will be able to sit and eat with friends. Please do not give your child fizzy drinks, sweets or chocolate. There won't be the chance to spend any money on school site over the two days.

Students will then be placed into tutor groups, meet their tutors and spend the day in lessons working on debating in English, forensics in Science, orienteering in Humanities, multi skills in PE/Dance, alongside a raft of other subjects and topics. Students will be ready for collection at 3.00 pm from Tickleford Drive entrance.

Wednesday 3rd July: subjects will continue as above and then the students will have the opportunity to watch a matinee performance of Little Shop of Horrors performed by Chamberlayne students. This day will be rounded up with a celebration of making new friends and a chance to look forward excitedly to beginning secondary school. Parents are invited to the main hall for an address by myself at 3.00 pm and for us to share some key information with you and to also give you have a chance to meet staff and ask questions.

Important: Year 6 students will only be released alone, if you have completed the attached return slip giving permission.

Please complete the documents enclosed with this letter and return them to us at school. A stamped addressed envelope has been enclosed for your convenience.

We know what a big step joining secondary school is and so we are here to support your child and you in this. We are genuinely looking forward to working with your child and encourage you to discuss with us any issues or any positives from transition so that we can ensure that we are best serving your child's educational needs.

If you require anything in the meantime, do not hesitate to contact Mrs Moss or any of the key staff at the school.

Yours faithfully

Mr N.Giles
Headteacher





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Student Name _____

Primary School _____

I give permission for my child to leave Chamberlayne at 3pm on their own. (Delete as appropriate)

I give permission for my child to leave Chamberlayne at 3pm with brother/sister. (Delete as appropriate)

