TEACHER OF ICT AND COMPUTING JOB DESCRIPTION

School: Chamberlayne College for the Arts

Position: Teacher of ICT and Computing

Pay Scale: MPR/UPR

Reports to: Head of Technology

Accountable for:-

Attainment in ICT and Computing across KS3 & KS4. Teaching and learning in ICT and Computing across KS3 & KS4. Assessment in ICT and Computing. Sustained outstanding behaviour for learning. Promoting safeguarding of all students and equality of opportunity for all students and staff. Maintaining professional standards and promoting the school’s ethos and vision.

Main Duties and Responsibilities:-

Teaching and Learning:

* Plan, prepare and deliver strong lessons to provide students with the opportunity to achieve their potential.
* Ensure that lessons are engaging and stimulating taking into account individual needs of the students.
* Manage, develop and share resources to enhance teaching of ICT and Computing.
* Contribute to objectives of the curriculum area within the school objectives and take part in an annual review of the subject and curriculum area.
* Prepare lesson plans and schemes of work as agreed with the Head of faculty.
* Monitor the progress and achievement of the students following the course and identify the appropriate intervention strategies for underachieving students.
* Maintain effective behaviour management in classroom using positive behaviour strategies to ensure learners’ engagement in the lesson.
* Assess appropriately the work of the students following the course in accordance with the school assessment policy
* Keep records of students’ progress and achievement and set appropriate targets.

Responsibilities specific to Controlled Assessment:

* To be responsible for selecting controlled assessment task and then develop this into an overarching hypothesis or enquiry question.
* To create the necessary support materials for task.
* To lead in-house moderation of task.

General Duties:

* Participate in relevant meetings with colleagues, parents and be involved in links with external agencies as part of curriculum enrichment.
* Carry out the role of a form tutor.
* Fulfil the administration and assessment requirements of the examining body.
* Support other members of the curriculum area and students as appropriate.
* Review your own professional development and maintain professional standards.
* Carry out any other such duties as the post holder may reasonably be required to do.

Safeguarding:

* To follow the school’s policy in respect of safeguarding and child protection and ensure the health and safety of the students.
* These duties may be varied at the reasonable discretion of the Headteacher.
* Please note that this school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.